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How to access Blackboard for online classes

Blackboard is the Learning Management Software used for all your Online Engineering courses.

You will use Blackboard for everything you do with online course including:

- Accessing the syllabus
- Viewing course slides
- Uploading Homework
- Group Discussions
- Taking exams
- Accessing the live course via Zoom
- Viewing class recordings
- Using Honorlock

Courses in Blackboard will be opened to students 10 – 14 days before the scheduled start date of the class.



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Blackboard

Log in using GW Single Sign-On

[Forgot your GW password?](#)

GW

Sign in

Enter your UserID **

[Can't access your account?](#)

Next

You access blackboard by going to blackboard.gwu.edu. This will work with virtually any browser including mobile browsers.

Click on “Log in using GW Single Sign-On”

On the next page you will be asked to Sign in using you User ID. This will be the letter G followed by 8 digits that was assigned to you. For Example: “G12345678.”

Click on “Next”



g12345678

Enter password

Password

[Forgot password?](#)

Sign in

Enter the password that you created when you claimed your GW Identity and click on Sign In.

You will be required to sign in using 2 factor authentication.

If you are using the Microsoft Authenticator you will see a screen like the one on the left. Enter the number in the authenticator to sign in. (Note the number in the picture is an example only. Your number will be different.)



g12345678@gwu.edu

Approve sign in request



Open your Authenticator app, and enter the number shown to sign in.

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No numbers in your app? Make sure to upgrade to the latest version.

Don't ask again for 14 days

[I can't use my Microsoft Authenticator app right now](#)

[More information](#)

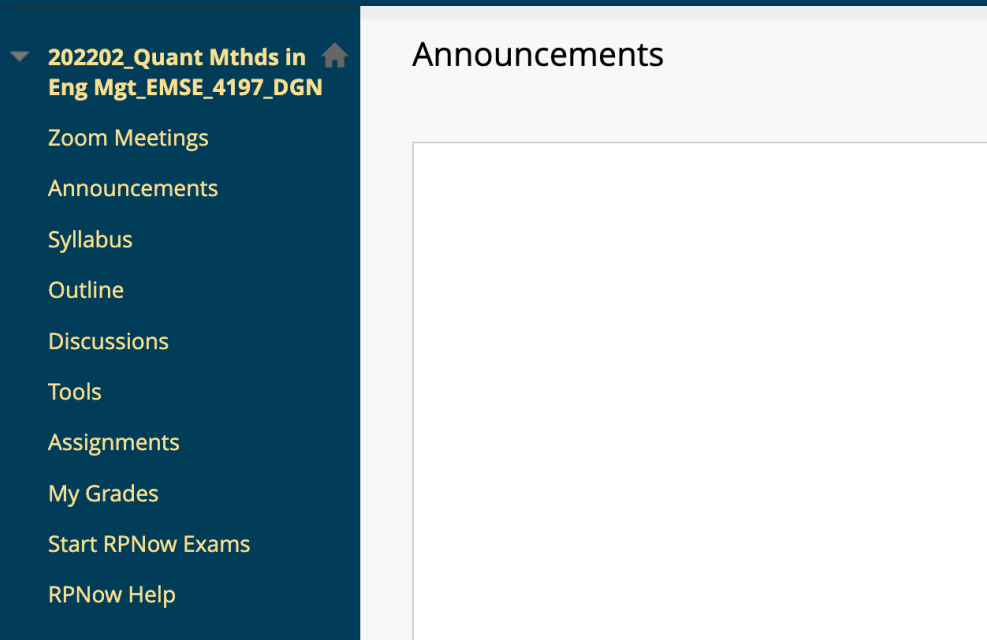
The screenshot shows the 'Courses' page for a user named Mark Griffith at Washington University. The page is titled 'Courses' and shows the current semester as '2024 Spring'. There are two courses listed under '2024 Spring':

- 98446_202401
202401_Analytical Methods for ML_SEAS_8510_D2A Original Course View
Open | Amir Etemadi | More info
- 98921_202401
202401_Analytical Methods for ML_SEAS_8510_DA2 Original Course View
Open | Zac Dennis | More info

A red arrow points to the course name '202401_Analytical Methods for ML_SEAS_8510_D2A' in the first entry.

You will be taken to a page that lists all the courses for which you are enrolled.
(Courses will be available 10-14 days before the scheduled start date)

To access a course, click directly on the course name. (red arrow in example above)



When you enter the class you will see a list of available folders on the left hand side. Clicking on one of the folders will populate that folder in the window on the right.

This is where you will find all the important information for the class like the syllabus and the link to the online class using Zoom.

Troubleshooting

If you are having trouble accessing Blackboard or don't see a class you are enrolled in, you can reach out to Mark Griffith for help at:
(202) 422-2806 or by email at seasonline@gwu.edu

You can also reach the GW IT department for Blackboard support at (202) 994-4948

There are additional online resources at <https://instruction.gwu.edu/instructional-technology-student-guides>